



# Welcome to Kids Corner Day Nursery Contact Laura on 01526 321388

Kids Corner Day Nursery provides high quality childcare for children aged from six weeks through to eleven years old.

Learning for children is a rewarding and enjoyable experience in which they explore, investigate, discover, create, practise, rehearse and consolidate. If there is a stimulating environment, young children's learning will be enhanced.

Since the change in ownership in April 2013, Kids Corner Day Nursery has been undergoing a much needed refurbishment. We aim to provide the home from home environment, which Ofsted are now looking for. Our aim is to ensure each child can thrive and develop, be content in their surroundings, be stimulated and of course enjoy their days here.

Our outside area offers a wide range of physical activities for the children including trike, scooters, push along toys, sand and water trays and so much more. We encourage the children to explore the environment by digging in the soil, searching for bugs and would also like to create a bug den. We have a planting area where the children have been encouraged to plant things and nurture them to see them grow. We have grown tomatoes, potatoes, sunflowers, lettuce, broad beans, spinach, rocket, rhubarb and so much more.

We at Kids corner believe children should go outside every day come rain or shine, and therefore we ask parents to provide a spare set of clothes for their child in case they need changing during the day. During spells of good weather we like to take the children out for walks to the park or the local duck pond to enhance their learning further.

## **Planning**

All the activities that are done with the children are carefully planned and reviewed daily to suit each child's learning development and mirror their interests. The staff observe the children, noting their development and interests, so that they can plan to extend their knowledge, skills, attitudes and understanding.

## **Admissions Policy**

Kids Corner Day Nursery operates a Waiting list. Priority will be given to children requiring full time care or are eligible to receive nursery funding or who have siblings already in attendance at Kids Corner Day Nursery.

## **Illness**

When your child is ill, please let us know as soon as possible, especially if the illness is contagious, like measles or chickenpox. If your child has vomiting or diarrhoea, they must be kept at home for 48 hours after the last bout before they return. This is to try and avoid the infection spreading throughout the whole nursery.

If a child has been prescribed antibiotics they must remain at home for the first 24 hours.

If your child falls ill or has an accident while here and if it is considered that hospital treatment is necessary but we are unable to contact you, the nursery will act in the best interests of the child and contact the emergency services immediately.

## **Your Child will be cared for in one of our three age related play rooms:**

### **Babies**

Baby Room caters for children from six weeks to 2 year (or when confident with their mobility and starting to communicate clearly) in this room we feel the children learn best through sensory experiences. With this in mind children are given the opportunity to play in things such as jelly, baked beans, corn flour and many more. We are happy to adopt the routines you have put in place for your little one. Resources and activities are selected to encourage each child to experience every aspect of sensory development. Through the use of treasure baskets, babies are able to explore a range of natural and everyday objects, which vary in weight, size, texture, colour, smell and temperature. Activities are based around the three specific areas of learning from the Early Years Foundation Stage Curriculum. These are known as the prime areas (Physical Development, Communication and Language and Personal, Social and Emotional Development).

### **Toddler room**

The Toddler Room caters for children from the age of 2 to 3 years. Children of this age group begin to show increasing independence in moving, communicating, learning through play and forming relationships with their peers. Activities and resources are selected to allow each child to develop and promote these skills. Activities are also based around the three specific areas of learning from the Early Years foundation Stage curriculum.

### **Pre-school Room**

The Pre-school Room caters for children from the age of 3 to school. Children who begin their education in a learning environment that is purposeful, challenging and supportive stand the best chance of developing into confident and successful learners and we are committed to providing such an environment. Activities are based around the seven areas of learning, these will be planned, implemented and records of the observations made will be recorded in the children's Learning Journeys which will be available for your perusal. They focus on the specific areas which include:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

In order for the children to develop in these areas of learning they will have achieved and developed in the prime areas (physical Development, Communication and Language and Personal, Social and Emotional development).

## **Nursery Funding**

### **15 hours Funded Childcare**

When your child is eligible for Pre- School we will deliver the Foundation Stage to your child and free nursery education sessions will be available for all eligible three and four year olds. These sessions are available at set times of 09.00am to 12.00pm and 12.00pm to 3.00pm each day. Each child can access five sessions per week, and up to 2 sessions can be taken in one day. Sessions are available during term-time only, for 38 weeks per academic school year (190 sessions). More hours can be accessed for full time care, and for this the usual daily rate will apply. Three-year olds who meet the eligibility criteria set by the Local Education Authority and who are born between 1<sup>st</sup> April and 31<sup>st</sup> August will be eligible for a free place at the start of the autumn term following their third birthday, those born between 1<sup>st</sup> September and 31<sup>st</sup> December will be eligible at the start of the spring term following their third birthday and those born between 1<sup>st</sup> January and 31<sup>st</sup> March will be eligible at the start of the summer term following their third birthday. (Please note: if your child takes up two sessions within one day i.e. 9-3pm an additional cost of £1.50 will be incurred for their lunch and snacks)

### **30 hours Funded Childcare**

Please visit [childcarechoices.gov.uk](http://childcarechoices.gov.uk) to apply for this funding. Parents must reapply for the funding every 3 months and if you are successful then you will be given a code which you will need to give to us to validate for that 3 month period. Without the funding code you will not be able to access the funded sessions. HMRC will email you when you need to reapply for funding.

The 30 hours is based over 38 weeks of the year i.e. term time only, However as a setting we do not allow term time only contracts due to staffing contracts etc, so you're your bill would be annualised for yourselves therefore not noticing the non-funded period. Our sessions for the 30 hours are as follows:

Monday-Friday

7.30-12.30pm

12.30-5.30pm

You can take the full 10 hour session if you wish. Meals and snacks will be billed to you at a cost of £1.50 per session, therefore if you choose to take two sessions in one day (10 hours) you will incur a cost of £3 per day for all meals and snacks provided, unfortunately due to health and safety regulations you will not be able to provide your own meals.

## **Key Persons System**

In order to provide continuity of care, your child will be allocated a key person. The key person is responsible for each child's wellbeing and they will ensure that information regarding your child is exchanged with you on a daily basis. They will provide for the emotional needs of your child e.g. to comfort and reassure in moments of upset or

distress and ensure that account is taken of the child's race, culture, religion, language and parental wishes. The key persons are also responsible for observations, record keeping and the monitoring of children's progress. Records of these are kept in individual files called Learning Journeys, these are available for you to look at whenever you wish and will be handed over to you when your child leaves Kids Corner Day Nursery. Diaries are completed daily for children in each of the rooms to inform parents of their child's nappy changes, feed, sleep times and daily events.

### **The Minimum Staffing Ratios Are:**

- 1:3 children under 2 years
- 1:4 children aged 2 years
- 1:8 children aged 3 to 11 years

### **Meals, Snacks & Drinks**

Children attending full day care sessions will be provided with a morning and afternoon snack, a hot meal at lunchtime and a hot or cold afternoon tea. Breakfast will be provided for those children attending full time and morning sessions around 8:00am. All meals are included into the daily fee. Children attending either morning or afternoon sessions will be provided with a snack and either lunch or tea during their session, the cost of which is included in the fees. Drinks of milk and water will be provided for your children to help themselves to throughout the day. Babies will be prompted regularly throughout the day. If your child is being bottle-fed please provide made up bottles (water only), please also provide us with a named container of formula so that bottles can be made up within the nursery when it is necessary to do so.

### **Indoor Foot wear**

For hygiene / safety reasons and to keep our flooring in a child friendly order we ask that all children who are able to walk, be supplied with named indoor soft shoes which should remain at the nursery in the winter months.

### **Clothing**

Please send your children in clothes that you don't mind getting paint, clay and dough on. All clothes should be named to save them getting lost. Please provide weather permitted clothes e.g. hats and sun cream in summer. Wellington boots, coats, hats and gloves in the winter. We go outside in all weather 😊

We do have a supply of nursery clothes to borrow if your child gets wet or paint-covered. Please return them to us as soon as possible after using them, so others can use them too.

### **Sickness and Medication Policy**

This is a "well-child" care facility. If your child becomes unwell during their session you will be contacted and asked to collect them. To keep other children and our staff free from infectious diseases we enforce an exclusion list. Parents/carers are asked to adhere to our sickness policy, which is provided when sessions have been offered.

## Parking of Vehicles

Parents and carers are asked to park their vehicles in the designated parking area only. When we were granted planning permission for the nursery, North Kesteven District Council stipulated that **NO** vehicle is to park on the main road outside the nursery. If this policy is abused we will be given up to three warnings and then given a conveyance notice to vacate the premises within 6 months. Please help us to keep our nursery and your children safe!

Please control your child during pick up times. Do not allow your child to run out to your car while you are still inside. The safety rule is that "no one goes outside without their parents accompanying them". **There is to be no parking on the grass verge outside the nursery for dropping off or collections.**

## Kids Corner Staffing Structure

Owners	Diane Ward/Laura Milligan
Manager	Laura Milligan
Deputy Manager	Lisa Green
Nursery Practitioners	Lisa Green, Rebecca Faria, Dawn Simmonds
Nursery Apprentices	Abbie Johnson, Vicky Mullins, Shannon Clandfield
SENCO	Lisa Green
Health and Safety Officer/ Nursery Risk Assessment Officers	Laura Milligan
Safeguarding Officer	Laura Milligan,
Behaviour Management Rep	Laura Milligan

## Price List

### Half day Sessions

Half day sessions run from 7.00 - 12.30 and 12.30 - 6pm

<i>Baby Room (0-2yrs)</i>	<i>£22.75</i>
<i>Toddler Room (2-3yrs)</i>	<i>£21.25</i>
<i>Pre School Room (3-4yrs)</i>	<i>£21.25 (non-term time)</i>

### All day Sessions

Full day sessions run from 7am -6pm.

<i>Baby room (0-2yrs)</i>	<i>£35.50</i>
<i>Toddler room (2-3yrs)</i>	<i>£34</i>
<i>Pre School room (3-4yrs)</i>	<i>£34</i>

*A 10% discount will be given if you choose to take up a full time place*

*These prices are excluding the funded sessions.*

### Kids Club

<i>Before school (7-9am) (includes breakfast)</i>	<i>£6.25</i>
<i>After School (3.20-6pm) (includes tea)</i>	<i>£8.25</i>
<i>Both before and after school (both breakfast and tea)</i>	<i>£13</i>
<i>Full day in the holidays</i>	<i>£26.00</i>

Hourly rate £5

### Casual Care

*Full session only offered £39.00*

*These are for children who are not contracted at the nursery. If you wish to book in for an extra day on a one off, your usual daily fee will be charged.*

People do get caught up in traffic or held up at time, however if there is a continual delay in collecting your child a fee of £5.00 will be charged for every quarter of an hour or part there of that you are late.

Fees are to be paid before the last working day of the month in advance, or a late fee charge of £5 per day will be charged until all outstanding amounts are paid in full. (unless there is a prior agreement)

We offer a sibling discount of 5%, which will apply to the eldest child (this excludes Kids Club/funded children)

### Holidays

The nursery will also be closed from midday Xmas eve till the first working day after Christmas, this will be a fee free period. We also close for all public holidays. If your contracted day falls on a public holiday then **no fees** will be charged. **All contracted fees are payable for parent holidays.**

All prices are correct at time of printing and are subject to annual increases at the end of every year.